



Dear New Patient

Please read the following carefully so that you understand our billing and payment policies. If you have questions or would like additional information, please ask one of our friendly staff members for assistance.

PAYMENT: Payment in full for all services and materials are expected at the time the service is rendered.

MEDICARE: Advance Eye Care & Glaucoma Center accepts Medicare assignment. You will be responsible for the Medicare deductible or any changes that are not covered by Medicare. We will bill secondary and supplemental insurance companies for you as a courtesy.

REFRACTION: If you wish to have a refraction (testing for eye glass prescription) and do not have insurance coverage for this part of the examination (Medicare and Medical is not covering for this service for adult) you are responsible for the current refraction fee of our office.

DEDUCTIBLES: Amounts for any charges incurred in our office that are applied to your deductible are your responsibilities and will be collected at the time services are rendered.

PRIVATE INSURANCE: If you have medical insurance coverage with a private carrier, we will be happy to submit your claim for you. If your insurance company does not respond with a payment within ninety (90) days, you will be responsible for the full balance.

MONTHLY STATEMENTS: A monthly statement will be generated on all accounts with an outstanding balance.

RETURN CHECKS: A \$35.00 fee will be charge for any check returned to us unpaid by your bank for any reason.

CANCELLATION POLICY: A \$50.00 fee will be charge for any cancelled or “no show” appointment unless there has been a 24-hour notice to our office.

INSURANCE BILLING: Aside from billing Medicare, all insurance billing is done as a courtesy for our patients. You are ultimately responsible for your bill

COLLECTION: Failure to pay your bill may result in the account being referred to an attorney or agency for collections; when this occurs, the patient is responsible for all collection fees and cost.